

2018 CSANZ Research Scholarships



The Cardiac Society of
Australia and New Zealand

Instructions for applicants for funding commencing in 2018

Closing date: 5pm on 11 September 2017
Late or incomplete applications will not be accepted

The Cardiac Society of Australia and New Zealand supporting cardiovascular research

The Cardiac Society of Australia and New Zealand (CSANZ) is the professional society for cardiologists and those working in the area of cardiology including researchers, scientists, cardiovascular nurses, allied health professionals and other healthcare workers.

The Society is the chief advocacy group for the profession and aims to facilitate training, professional development promote research and improve medical practice to enhance the quality of care for patients with cardiovascular disease.

Application forms

Application forms and guidelines for all CSANZ research scholarships may be obtained from:

- The CSANZ website
www.csanz.edu.au
- By email info@csanz.edu.au
- Phone queries: +61 2 9226 7900

Correspondence

CSANZ
Suite 601, Level 6
1 Castlereagh Street
Sydney NSW 2000
Australia

Email: info@csanz.edu.au

Closing date for applications: 11 September, 2017

General information

- The CSANZ Research Scholarships are intended to enable CSANZ Members to undertake a period of training in research under the full-time supervision of a nominated responsible investigator.
- Scholarships are awarded for research into cardiovascular disease and related disorders.
- Applicants must fulfill the following criteria:
 1. be a **current financial Member of the CSANZ at the time of applying**;
 2. be a permanent resident in Australia or New Zealand;
 3. research to be carried out in either Australia or New Zealand;
 4. not previously been the recipient of the CSANZ Research Scholarship;
 5. enrolled full-time for a PhD (or equivalent research degree) based on the work of the scholarship.
- The value of the Scholarship will be equivalent to that of the NHMRC Postgraduate Scholarship (depending on the candidate's academic qualifications).
- Scholarships are awarded for a maximum of one year.
- The CSANZ does not deduct taxation from half-yearly installments. If required, scholars should seek tax advice relevant to their own particular circumstances.
- It is the candidate's responsibility to ensure that their applications are complete and accurate. In particular, applicants must take care that their application includes all supporting documentation and original signatures.
- Applications may be submitted electronically via email. Send as a **single file** of no more than **3MB** in PDF format. Electronic applications must include all attachments, original signatures of supervisors, department heads etc and reach the CSANZ secretariat by 5pm on the due date. Email to info@csanz.edu.au
- Applications which are late or do not adhere to the instructions/guidelines will not be considered.
- Research is neither planned nor supervised by the CSANZ.

Application and assessment process

- Receipt of applications will be notified by email to the applicant.
- Applicants should list their qualifications and experience and the program of research proposed. There is only one stage to the assessment process for scholarships. The Scientific Committee of the CSANZ will read the applications and provide a score based on the criteria of academic record, research output, publications, research supervisor, referee reports and research plan.
- To avoid double funding, the CSANZ Secretariat will contact applicants to ascertain whether they have been awarded funding from another institution.
- Assessments will be conducted using a six-point system developed by the CSANZ Scientific Committee. Each application will be given a score for relevance, merit/feasibility, track record and overall quality of application.
- Applicants will be notified of the outcome of their application in January. Successful applicants are provided with administrative details relating to funding.

Conditions of award for all scholarships

Application of conditions

- Subject to any special conditions specified at the time a scholarship is awarded, these conditions shall apply to Research Scholarships awarded to the scholar and to the institution accepting the scholar.
- The CSANZ may, from time to time, need to vary the conditions under which the scholarship is made and may make the application of such variation prospectively or retrospectively.

Timing

Scholars must take up the scholarship immediately of the offer of award.

Duration and future eligibility

Scholarships are awarded for a maximum duration of 12 months. Scholars are not eligible to reapply for a scholarship in subsequent years as it is expected that the CSANZ scholarship will provide successful applicants with sufficient research experience to enable them to secure a Heart Foundation and/or NHMRC Postgraduate Research

Scholarship to support their ongoing research activity in subsequent years.

Taxation

The CSANZ does not deduct taxation from half-yearly installments. If required, scholars should seek tax advice relevant to their own particular circumstances.

Insurance and superannuation

The CSANZ does not provide insurance for scholars, therefore professional indemnity insurance for clinical work undertaken shall be the responsibility of the scholar and, where applicable, travel, health and life insurance shall be the responsibility of the scholar.

The scholarship does not imply an employee /employer relationship and, as such, the Cardiac Society does not pay for workers' compensation insurance coverage or superannuation guarantee levy

Administering institution

Research must be carried out in either Australia or New Zealand. The administering institution shall provide the facilities and services necessary for the efficient conduct of research during the term of the scholarship in Australia. The CSANZ provides an administrative fee, independent of the scholarship, to the administering institution. It is at the discretion of the administering institution as to how the fee is allocated.

Changes of award details

The CSANZ is to be notified immediately if any award details are changed after application for a scholarship or during the tenure of the Scholarship, particularly when the ability of the scholar to undertake the roles and responsibilities of the award may be affected by the change in circumstances. The notification would need to detail any financial and/or administrative implications for the scholarship, and implications of the change on the ability to undertake the roles and responsibilities of the scholarship.

CSANZ retains the right to review a scholarship in light of these changes. This process may involve the Board's Scientific Committee. Pending this review, CSANZ reserves the right to terminate a scholarship if deemed appropriate.

Acknowledgement in papers

- Scholars are expected to make the results of the research available through the usual scientific channels.

- The support of CSANZ shall be acknowledged in any publications or medical publicity arising from research supported by CSANZ.
- *Heart Lung and Circulation* is the official journal of the Cardiac Society. The journal would welcome submission of publications arising from research and can be contacted via the website <http://www.heartlungcirc.org/>

Conduct of research and clearance requirements

Safeguarding the rights and welfare of human subjects involved in research and maintaining high standards for the humane treatment and welfare of animals used during the tenure of a CSANZ scholarship is the responsibility of the scholar and of the institution in which the award is tenable.

Research funded by CSANZ shall be conducted in accordance with the *NHRMC Australian Code for the Responsible Conduct of Research (2007)* (under review). Clearances for research that involves any of the following shall be obtained from the appropriate Ethics Committee and/or Biosafety Committee prior to the commencement of the research:

1. **Research involving humans:** Any human experimentation shall be conducted in accordance with the current requirements of the *NHMRC National Statement on Ethical Conduct in Human Research, 2007*: clearance must be obtained from the appropriate Institutional Human Research Ethics Committee.
2. **Research involving animals:** Experiments involving the use of animals shall be conducted and experimental animals shall be housed, maintained and controlled in accordance with the current *Australian Code of Practice for the Care and Use of Animals for Scientific Purposes* and any additional supplementary notes: clearance must be obtained from the appropriate Institutional Animal Ethics Committee. Where research involves the use of inbred strains of animals, the researcher shall confirm that the genetic authenticity of such animal colonies has been checked at appropriate intervals.
3. **Genetics:** Any experiments involving genetic manipulation of organisms, shall be conducted under current *Gene Technology Technical Advisory Guidelines*: clearance must be obtained from the appropriate Institutional Biosafety Ethics Committee and/or, where relevant, Ethics Committee.

4. **Bio-safety:** Clearance for the use of radioactive substances, ionizing radiation, recombinant DNA, potent teratogens or carcinogens shall be obtained from the appropriate Institutional Bio-safety Committee and/or, where relevant, Ethics Committee.

Privacy legislation

- In accordance with the Privacy Amendment (Private Sector) Bill 2000, individuals, investigators or research institutions association with the CSANZ scholarships shall abide by the NHMRC Guidelines under Section 95 of the Privacy Act 1988 (Updated 2014).
- All scholarship applications will be treated confidentially and will only be viewed by assessors or CSANZ appointed reviewers.

Completing the application

Scientific Project title

This scientific title will be used to identify the application and should accurately describe the nature of the project.

Administering institution

The administering institution shall provide the facilities and services necessary for the efficient conduct of research during the term of the grant.

The CSANZ provides a single payment to be used by the administering institution as the institution deems appropriate.

If a researcher relocates during the term of the scholarship, he/she must notify the CSANZ in writing. Written confirmation that the requisite facilities and services will be provided to the researcher for the remainder of the grant term must be provided by the new institution.

Applicant

Personal Details

Enter your requested personal details.

Current Appointment

Provide details of your main appointment, institution, date of appointment, current level of appointment and address.

Qualifications

Enter details of up to three most recent and highest qualifications, including year and conferring institution.

Please indicate if you have commenced your PhD (or equivalent degree) and if so, when.

Proposed supervisor

The supervisor should be a senior member within the department and their role is to oversee the research conducted by the applicant.

Referee nominees

Applicants must arrange for two referees to prepare reports giving their opinions of the applicant and their ability to carry out and benefit from the proposed research or training. It is desirable that one of the two referees required, be the applicant's current or most recent supervisor.

It is suggested that candidates forward a copy of their application to the referees when requesting a report. The absence of referees' reports may prejudice the application. The candidate MUST include complete referees reports with their application.

Referee Reports must be provided on the CSANZ Referee Report Form available to download from the CSANZ website www.csanz.edu.au.

Other funding bodies

Please state if this application is under review by any other funding body.

Proposed start/end date of scholarship

Please indicate the start and end dates of the scholarship.

Clearance requirements

Please see under "Conduct of research and clearance requirements" section in this document.

Simplified project title

This should be suitable for publication in the CSANZ newsletter, eNews etc.

Project synopsis

Describe overall aims of the research and expected cardiovascular health outcomes. This should be suitable for release for publication in the CSANZ newsletter, e-News etc. (Please use minimum 12 point font, Arial or similar). (15 lines maximum)

Project significance

(a) Specific aims

List the specific aims of the project, including a clear statement of the specific aims and hypotheses to be tested. (Please use minimum 12 point font, Arial or similar). (15 lines maximum)

(b) Potential outcomes

Focus on clinical or public health significance. (Please use minimum 12 point font, Arial or similar). (10 lines maximum).

Publications

If relevant, include publications (which have been published or accepted for publication in refereed journals in the last five years). The list should be numbered and each reference should include authors, journal name, journal title, year and page numbers. Please add impact factors and citations for each of your publications as well as the relative ranking of each journal within its field if available. Please indicate the role you had in each of these publications. **(Please use minimum 12 point font, Arial or similar).**

Research career

Describe your overall career aspirations. In particular, focus on your commitment to research, cardiovascular disease research and future career plans. **(Maximum half page – minimum 12 point font, Arial or similar).**

Track record

Track record will be judged relative to opportunity. Information on any changes in career direction or significant interruptions to career progress may be given, if considered relevant. **(Maximum one page – please use minimum 12 point font, Arial or similar).**

Research Plan and figures

Indicate the successive steps planned in the development of your investigation. Applicants may provide up to **four pages maximum** under this heading. Figures may be included within the four pages. **Additional pages will not be forwarded for assessment. A minimum font size of 12 point must be used.**

Signatures

Signatures required for applicant, supervisor, head of department, head/nominee of administering institution and verification by Research Administrative Officer.

Signature by the applicant and supervisor certify that all details given in the application are correct and they agree to carry out the project in accordance with the CSANZ's current Conditions of Award for Research Scholarship and in accordance with the principles of the *Australian Code for the Responsible Conduct of Research (2007)*.

By signing, the applicant and Administrative Officer confirm that they have complied with all instructions in the application form and understand that failure to do so may result in the withdrawal of this application from the review process. Original signatures **MUST** be obtained for all parts of Section 18 prior to submission.

Submission

Electronic applications may be emailed as a **SINGLE file in PDF format** (maximum size 3MB) to the CSANZ secretariat at info@csanz.edu.au.

Applications must contain all attachments, signatures and clearance from the appropriate Ethics Committee and/or Biosafety Committee where necessary

Submissions must arrive by 5pm on Monday, 11 September, 2017